

**LA HABRA HEIGHTS COUNTY
WATER DISTRICT**

BOARD MEETING

OCTOBER 27, 2026

**AGENDA FOR REGULAR MEETING
BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
OCTOBER 27, 2026 @ 4:30 PM**

- 1. Roll call of Directors by Secretary**
- 2. Notation of staff members and others present**
- 3. Public Communications** (Comments will be limited to 3 minutes)
- 4. Directors Report – Individual, Subcommittees and/or Attended Events**
- 5. Consent Items:** It is recommended these items be acted upon simultaneously unless separate discussion or action is requested by a member of the public or a Director.
 - a. Minutes of Regular Board Meeting for September 22, 2026 (approve)
 - b. Financial Reports – September 2026 (approve)
 - c. Status of Investments – September 2026 (approve)
- 6. Approval of warrants and authorize signatures per warrant list**
- 7. Report from Superintendent**
- 8. Report and recommendations of General Manager:**
 - a. Discuss and Action – Resident's appeal of Return Payment Charge-NSF
 - b. Report on progress toward SB 552 compliance for small water systems
 - c. Report – Treasurer/Office Manager retirement
 - d. Monthly PFAS report

9. Closed Session

Legal counsel may call for closed session if needed.

10. Adjournment

Any documents that are provided to the Board of Directors regarding items on this agenda less than 72 hours prior to this meeting will be available for public inspection at the front counter of the District office located at 1271 N. Hacienda Road, La Habra Heights, California 90631

MINUTES

MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
September 22, 2026

A regular meeting of the Board of Directors of La Habra Heights County Water District was held on September 22, 2026, at 4:30 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Joe Matthews.

PRESENT: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

ABSENT: None

Item 2. Staff members and others present. Staff: Joe Matthews, General Manager and Ivan Ramirez, Superintendent. Others present: Michael Silander, District Counsel, and Shawn Harkness, CV Strategies.

Item 3. Public Communications – None

Item 4. Directors Report – Individual, Subcommittees and/or Attended Events.

Director McVicar discussed that the investment committee is watching rates on treasury bills.

Item 5.a. Minutes of Regular Board meeting for August 25, 2026 and Financial Reports for August 2026. After discussion, there was a motion by Director McVicar and seconded by Director Baroldi to approve minutes and financial report. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Item 6. Approval of warrants and authorized signatures per warrant list. After discussion, there was a motion made by Director McVicar and seconded by Director Crabb that warrant numbers 48897 through 48958 in the amount of \$466,277.52 and EFT transfers in the amount of \$15,424.39 be approved and signatures be authorized. The vote

was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Item 7. Report of Superintendent. The superintendent reviewed the Superintendent's Report for September 2026.

Item 8.a. Discuss and Adopt – Resolution 26-11 Permanently changing the start time of regularly scheduled board of director meetings to 4:30 p.m. After discussion, there was a motion by Director McVicar and seconded by Director Crabb to change board meeting time. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Item 8.b. Discuss and Approve – Civiltec Engineering's Gualtieri Reservoir bypass concept study. After discussion, there was a motion by Director McVicar and seconded by Director Baroldi to approve Gualtieri Reservoir bypass concept study. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Item 8.c. Report – Water System performance during fire on Casalero Drive. The general manager provided update.

Item 8.d. District participation with ACWA PFAS cost of compliance survey. The general manager provided update.

Item 8.e. Report- ACWA 2026 Fall Conference in Anaheim, December 1-3, 2026. The general manager provided update.

(Director Perumean left the meeting before the start of the next item.)

Item 8.f. Central Basin Small Water Producers Group request of WPAC committee support for revision of WRD PFAS Remediation Program Funding. The general manager provided update.

Item 8.g. Report – Wheeling Charge Study Report. The general manager provided update.

(Entered closed session 5:54 p.m.)

Item 10.a. Conference with Real Property Negotiations (§ 54956.8)
Property: Whittier Mobile Country Club, 10550 Dunlap Crossing Road, Whittier, CA 90606.

Agency Negotiators: General Manager Joe Matthews and District Counsel Michael Silander.

Negotiating Parties: La Habra Heights County Water District and Whittier Mobile Country Club.

Under Negotiation: Purchase or renewed lease, including but not limited to price and terms of payment. No reportable action was taken.

(Adjourned closed session at 6:07 p.m.)

Item 11. There being no further business to come before the Board, a motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 6:07 p.m. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and

NOES: None

ABSENT: Director Perumean

Dated: October 27, 2026

Brad Cooke, President

(SEAL)

Joe Matthews, Secretary

FINANCIAL REPORT

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF NET POSITION

September 30, 2025 and September 30, 2026

	2025	2026
<u>ASSETS:</u>		
<u>Current Assets:</u>		
CASH-PETTY	300.00	300.00
CASH-CHECKING	1,243,526.47	2,362,235.98
CASH-SWEEP	96.42	97.92
INVESTMENT-LAIF	6,177,556.29	9,318,524.90
INVESTMENT-TREASURY BILLS	544,934.94	-
ACCOUNTS RECEIVABLE-WATER	597,563.42	593,157.07
ACCOUNTS RECEIVABLE-OTHER	361,314.86	341,378.09
TAXES RECEIVABLE	-	-
LEASE RECEIVABLE	131,188.00	131,226.00
SETTLEMENT RECEIVABLE	-	713,119.70
ACCRUED INTEREST RECEIVABLE	123,497.18	161,682.00
INVENTORY	299,639.75	344,037.69
PREPAID EXPENSES	83,107.91	63,441.24
Total Current Assets	9,562,725.24	14,029,200.59
<u>Noncurrent Assets:</u>		
<u>Capital Assets:</u>		
LAND	532,743.65	532,743.65
WATER RIGHTS	1,641,081.80	1,641,081.80
SOURCE OF SUPPLY	2,275,481.80	2,275,481.80
PUMPING PLANT	1,668,932.77	1,668,932.77
TRANSMISSION & DISTRIBUTION	28,052,424.01	28,123,672.43
GENERAL PLANT	1,666,748.78	1,783,642.16
CONSTRUCTION IN PROGRESS	466,511.84	817,446.19
Total Capital Assets	36,303,924.65	36,843,000.80
Accumulated Depreciation	(20,554,297.37)	(21,066,674.27)
Net Capital Assets	15,749,627.28	15,776,326.53
<u>Other Noncurrent Assets:</u>		
LEASE RECEIVABLE	2,040,842.45	1,916,814.44
SETTLEMENT RECEIVABLE	1,742,712.00	(566,173.08)
Total Other Noncurrent Assets	3,783,554.45	1,350,641.36
Total Assets	29,095,906.97	31,156,168.48
 DEFERRED OUTFLOWS OF RESOURCES- Deferred amount from pension plan	 595,613.00	 441,426.00
DEFERRED OUTFLOWS OF RESOURCES- Deferred amount from OPEB	472,335.00	457,834.92
Total Deferred Outflows of Resources	1,067,948.00	899,260.92

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF NET POSITION

September 30, 2025 and September 30, 2026

	2025	2026
LIABILITIES		
<u>Current Liabilities:</u>		
ACCOUNTS PAYABLE	551,807.42	346,639.50
DEPOSITS-CUSTOMERS	3,000.00	2,000.00
DEPOSITS-CONSTRUCTION	58,520.73	252,639.53
ACCRUED EMPLOYEE BENEFITS	218,320.83	239,963.29
NET OPEB OBLIGATION	1,450,712.00	1,237,286.00
NET PENSION LIABILITY	1,407,148.00	1,080,333.00
Total Current Liabilities	<u>3,689,508.98</u>	<u>3,158,861.32</u>
 Total Liabilities	 <u>3,689,508.98</u>	 <u>3,158,861.32</u>
 DEFERRED INFLOWS OF RESOURCES- Deferred amounts from pension plan	 140,658.00	 292,013.00
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from OPEB	782,327.00	907,246.00
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from Leases	<u>2,143,040.81</u>	<u>2,021,180.33</u>
Total Deferred Inflows of Resources	<u>3,066,025.81</u>	<u>3,220,439.33</u>
 <u>Net Position:</u>		
INVESTED IN CAPITAL ASSETS,NET RELATED DEBT	15,749,627.28	15,776,326.53
UNRESTRICTED	7,658,692.90	9,899,802.22
RESTRICTED	-	-
Total Net Position	<u><u>23,408,320.18</u></u>	<u><u>25,676,128.75</u></u>

LA HABRA HEIGHTS COUNTY WATER DISTRICT
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
For Two Months Ending September 30, 2025 and September 30, 2026

	Last Year Current Month Actual	Current Month Actual	Last Year YTD Actual	Current YTD Actual	Current Budget	Actual 9/30/2026 % of budget 2026/27
Operating Revenue:	9/30/2025	9/30/2026	9/30/2025	9/30/2026	2026/27	25%
	624,164.19	636,700.56	1,781,723.91	1,890,076.72	6,445,156.00	29%
Operating Expenses:						
Source of Supply	194,260.66	68,282.80	650,753.41	531,592.66	2,314,058.00	23%
Pumping	4,306.26	4,766.75	66,127.96	20,376.72	149,641.00	14%
Treatment	9,165.92	6,171.40	20,523.72	23,039.88	86,207.00	27%
Transmission & Distribution	72,739.48	40,641.04	123,065.85	182,951.14	770,502.00	24%
Customer Accounts	21,604.97	19,271.73	112,196.89	72,465.20	248,430.00	29%
Administrative and General	228,142.32	183,273.90	679,094.11	674,146.12	2,286,375.00	30%
Capital Improvements	154,511.75	158,292.17	463,535.25	474,876.51	1,899,506.00	25%
Other	7,699.84	8,222.62	27,515.59	28,495.18	103,328.00	28%
TOTAL OPERATING EXPENSES	692,431.20	488,922.41	2,142,812.78	2,007,943.41	7,858,047.00	26%
OPERATING INCOME (LOSS)	(68,267.01)	147,778.15	(361,088.87)	(117,866.69)	(1,412,891.00)	8%
Non-Operating Revenues	481,008.12	51,314.16	576,819.38	188,189.76	1,478,579.00	13%
Non-Operating Expenses	800.00	500.00	1,600.00	900.00	28,014.00	3%
NET NON-OPERATING REVENUES (EXPENSES)	480,208.12	50,814.16	575,219.38	187,289.76	1,450,565.00	13%
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	411,941.11	198,592.31	214,130.51	69,423.07	37,674.00	184%
SYSTEM BUY IN FEE			-	-		
CAPITAL CONTRIBUTIONS			-	-		
NET INCOME (LOSS) IN NET POSITION			214,130.51	69,423.07		
NET POSITION-BEGINNING OF YEAR			23,194,189.67	25,606,705.68		
NET POSITION-END OF PERIOD			23,408,320.18	25,676,128.75		

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

For Two Months Ending September 30, 2025 and September 30, 2026

	Last Year Current Month Actual 9/30/2025	Current Month Actual 9/30/2026	Last Year YTD Actual 9/30/2025	Current YTD Actual 9/30/2026	Current Budget 2026/27	Actual 9/30/2026 % of budget 2026/27
OPERATING REVENUES						
SALES-WATER	391,075.01	388,968.91	1,081,518.57	1,147,634.55	3,459,373.00	33%
SALES-READINESS TO SERVE	229,491.39	243,086.11	689,081.66	732,007.90	2,911,051.00	25%
SALES-MISCELLANEOUS	3,597.79	4,645.54	11,123.68	10,434.27	40,409.00	26%
LEASE-WATER RIGHTS	-	-	-	-	34,323.00	0%
TOTAL OPERATING REVENUES	624,164.19	636,700.56	1,781,723.91	1,890,076.72	6,445,156.00	29%
OPERATING EXPENSES						
PURCHASED WATER	2,751.29	3,495.75	9,817.09	11,763.82	292,501.00	4%
GROUND WATER REPLENISHMENT ASSMT	119,342.98	(25,228.78)	377,818.80	245,944.64	1,149,072.00	21%
POWER	72,166.39	90,015.83	263,117.52	273,884.20	872,485.00	31%
TOTAL SOURCE OF SUPPLY	194,260.66	68,282.80	650,753.41	531,592.66	2,314,058.00	23%
LABOR-PUMPING	3,948.50	4,586.21	12,019.65	11,130.64	69,437.00	16%
MAINTENANCE-PUMPING	357.76	180.54	54,108.31	9,246.08	80,204.00	12%
TOTAL PUMPING	4,306.26	4,766.75	66,127.96	20,376.72	149,641.00	14%
MAINT & LABOR-TREATMENT	9,165.92	6,171.40	20,523.72	23,039.88	86,207.00	27%
TOTAL TREATMENT	9,165.92	6,171.40	20,523.72	23,039.88	86,207.00	27%
LABOR-TRANS & DISTRIBUTION	22,156.46	18,592.67	63,240.13	66,235.70	297,973.00	22%
MAINT-TRANS & DISTRIBUTION	28,955.29	13,845.23	31,599.46	64,024.56	283,369.00	23%
JOINT FACILITIES-WELL, LM CONDUIT&RES	45,175.19	29,935.08	85,779.06	111,425.93	397,565.00	28%
ORCHARD DALE PORTION	(23,547.46)	(21,731.94)	(57,552.80)	(58,735.05)	(208,405.00)	28%
TOTAL TRANSMISSION&DISTRIBUTION	72,739.48	40,641.04	123,065.85	182,951.14	770,502.00	24%
LABOR&MAINT-CUSTOMER ACCOUNTS	21,604.97	19,271.73	112,196.89	72,465.20	243,403.00	30%
UNCOLLECTIBLE ACCOUNTS	-	-	-	-	5,027.00	0%
TOTAL CUSTOMER ACCOUNTS	21,604.97	19,271.73	112,196.89	72,465.20	248,430.00	29%
TOTAL OTHER OPERATING EXPENSES	107,816.63	70,850.92	321,914.42	298,832.94	1,254,780.00	24%
TOTAL SOURCE OF SUPPLY & OPERATING EXPENSES	302,077.29	139,133.72	972,667.83	830,425.60	3,568,838.00	23%
ADMINISTRATIVE & GENERAL EXPENSES						
LABOR-FIELD-SICK,VAC,HOLIDAY	6,139.31	13,336.17	20,166.60	23,122.72	90,336.00	26%
WAGES-MANAGEMENT	12,424.12	9,679.89	31,642.15	33,626.27	165,711.00	20%
WAGES-OFFICE	23,980.79	22,475.64	71,909.52	72,077.16	318,515.00	23%
WAGES-MGMT&OFFICE-SICK,VAC,HOLIDAY	5,522.16	12,250.95	19,961.72	21,326.82	104,985.00	20%
OFFICE SUPPLIES	2,690.88	714.98	7,344.32	5,110.80	29,486.00	17%
AUTO SERVICE	3,471.40	5,531.67	10,848.18	15,954.98	54,499.00	29%
BANK SERVICE CHARGE	1,803.29	1,676.23	4,830.09	4,516.10	20,882.00	22%
DUES & SUBCRIPTIONS	17,769.00	17,000.00	24,633.93	23,754.51	36,858.00	64%
BUILDING SERVICE	2,291.13	2,153.71	4,940.83	6,226.86	24,992.00	25%
OFFICE EQUIPMENT MAINT	5,117.21	4,438.82	15,808.16	17,783.00	101,573.00	18%
PROFESSIONAL SERVICES	25,843.33	17,027.50	48,899.49	43,109.50	119,270.00	36%
EDUCATION & MEETINGS	1,782.66	229.49	2,987.62	1,930.05	19,736.00	10%

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

For Two Months Ending September 30, 2025 and September 30, 2026

	Last Year Current Month Actual 9/30/2025	Current Month Actual 9/30/2026	Last Year YTD Actual 9/30/2025	Current YTD Actual 9/30/2026	Current Budget 2026/27	Actual 9/30/2026 % of budget 2026/27
LEGAL	4,900.00	5,560.00	7,550.00	16,015.00	60,357.00	27%
UTILITIES	6,426.43	6,711.62	24,279.87	24,861.02	120,521.00	21%
ENGINEERING	35,092.50	2,648.75	61,665.00	37,798.75	96,816.00	39%
INSUR-AUTO, LIABILITY & PROPERTY	11,829.60	13,021.26	37,145.82	40,803.45	154,417.00	26%
INSUR-GROUP HEALTH & LIFE	18,869.31	19,661.42	56,602.19	58,927.45	247,050.00	24%
EMPLOYEE WORKERS COMPENSATION	6,682.07	7,437.98	7,056.72	8,489.31	27,622.00	31%
DENTAL	629.60	-	1,928.48	822.37	12,152.00	7%
RETIREMENT-CALPERS	19,915.31	13,008.04	44,221.65	29,113.71	174,143.00	17%
RETIREMENT-DEFERRED COMP	1,747.82	1,513.30	5,988.11	5,366.40	23,971.00	22%
RETIREMENT-CALPERS UNFUND ACCR LIAB	-	-	135,260.00	155,766.00	155,766.00	100%
MAINTENANCE-GENERAL PLANT	13,214.40	7,196.48	33,423.66	27,643.89	126,717.00	22%
CAPITAL IMPROVEMENTS	154,511.75	158,292.17	463,535.25	474,876.51	1,899,506.00	25%
PROPERTY TAXES	445.70	432.93	1,901.95	1,298.79	6,060.00	21%
PAYROLL TAXES	7,254.14	7,789.69	25,613.64	27,196.39	97,268.00	28%
TOTAL ADMIN & GENERAL EXP	390,353.91	349,788.69	1,170,144.95	1,177,517.81	4,289,209.00	28%
TOTAL OPERATING EXPENSES	692,431.20	488,922.41	2,142,812.78	2,007,943.41	7,858,047.00	26%
OPERATING INCOME (LOSS)	(68,267.01)	147,778.15	(361,088.87)	(117,866.69)	(1,412,891.00)	8%
NONOPERATING REVENUES						
INTEREST INCOME	33,961.17	38,297.50	80,028.23	105,454.62	292,531.00	36%
PROPERTY TAX INCOME	-	-	25,344.22	42,864.27	1,044,804.00	4%
RENT/LEASE INCOME	11,089.44	10,622.24	32,301.90	31,866.72	127,466.00	25%
OIL ROYALTIES	1,657.33	1,054.42	2,374.85	3,314.15	11,790.00	28%
MISCELLANEOUS INCOME	434,674.17	1,340.00	437,144.17	4,690.00	1,988.00	0%
GAIN ON ASSET SOLD	(373.99)	-	(373.99)	-	-	0%
TOTAL NONOPERATING REVENUES	481,008.12	51,314.16	576,819.38	188,189.76	1,478,579.00	13%
NONOPERATING EXPENSES						
LOSS ON INVESTMENT	-	-	-	-	-	0%
DIRECTORS FEES	800.00	500.00	1,600.00	900.00	9,900.00	9%
DIRECTORS EXPENSES	-	-	-	-	4,481.00	0%
ELECTION	-	-	-	-	13,633.00	0%
TOTAL NONOPERATING EXPENSES	800.00	500.00	1,600.00	900.00	28,014.00	3%
NET NONOPER REVENUES(EXPENSES)	480,208.12	50,814.16	575,219.38	187,289.76	1,450,565.00	13%
NET INCOME (LOSS) IN NET POSTION	411,941.11	198,592.31	214,130.51	69,423.07	37,674.00	184%

STATUS OF INVESTMENTS

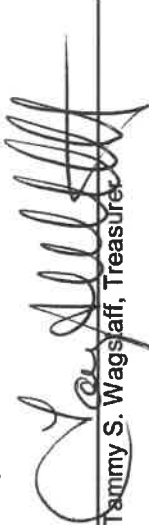
LA HABRA HEIGHTS COUNTY WATER DISTRICT
REPORT OF INVESTMENTS
FOR QUARTER ENDED SEPTEMBER 30, 2026

TYPE OF INVESTMENT	ISSUER	PURCHASE DATE	DAYS TO MATURITY	YIELD	AGENT/ BROKER	SOURCE OF VALUATION	BEGINNING BALANCE	ACTIVITY	ENDING BALANCE	MARKET VALUE	% ENDING BALANCE TO TOTAL PORTFOLIO
Sweep Account	Wells Fargo Bank	NA	1	4.167	Wells Fargo Bank	Wells Fargo Bank	2,025,184	384,780 a	2,409,964	2,409,964	20.5%
Pooled fund	Local Agency Investment Fund (LAIF)	NA	1	4.575	State Treasurer	State Treasurer	9,241,189	87,756 b	9,328,945	9,333,891 c	79.5%
TOTAL							11,266,373	472,536	11,738,909	11,743,854	79.5%

- a- Activity in sweep account for the month
b- Deposited on 7/15/26, \$87,756 interest earned from April-June 2026
c- LAIF ending balance net adjustment is \$4,946 as of June 2026 to market value

All current investments and transactions during the month comply with the investment policy adopted by Resolution 26-02 adopted March 10, 2026

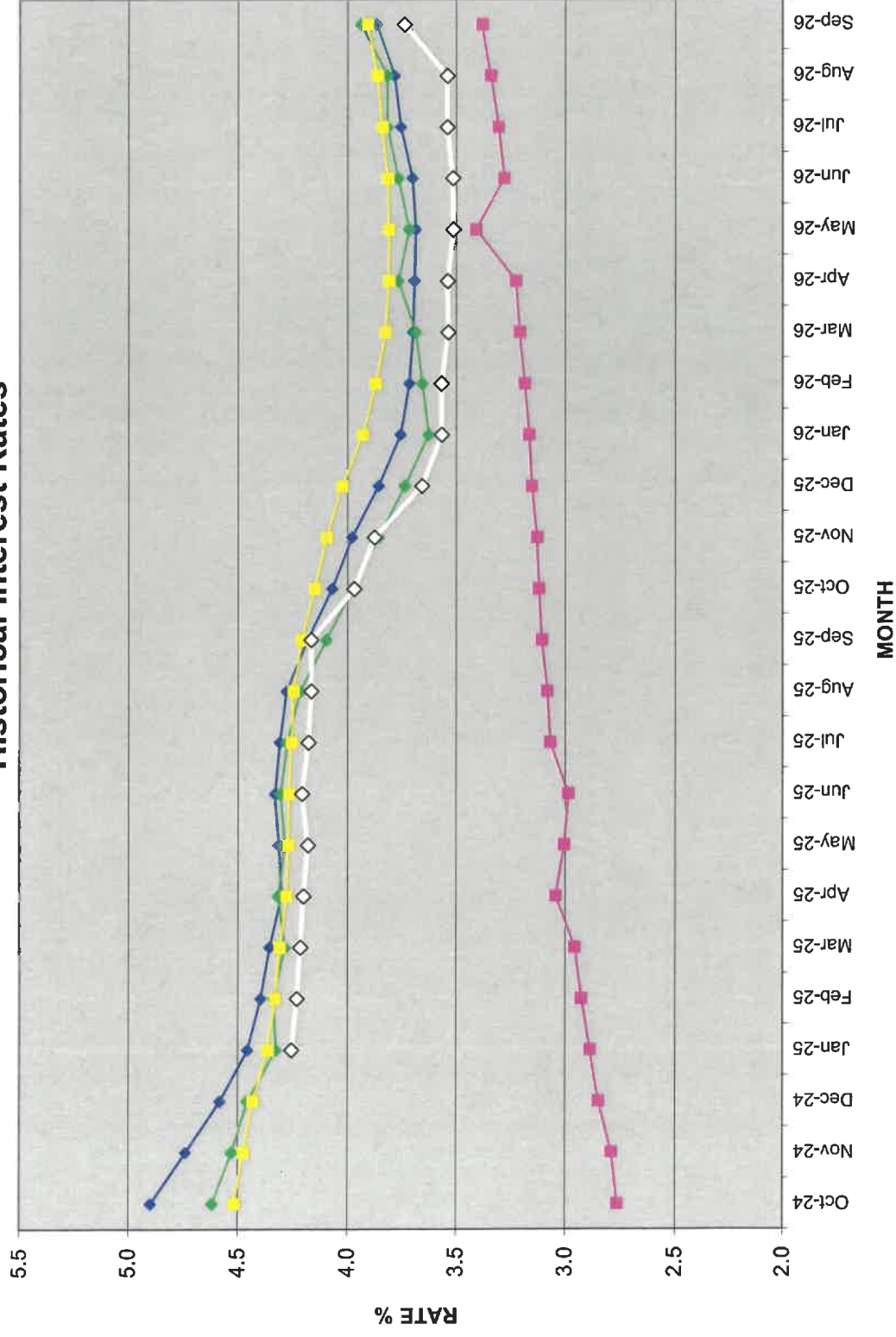
Pending any future action of Board of Directors or any unforeseen catastrophe, I certify that sufficient investment liquidity and anticipated revenue are available to meet the next six months of estimated expenditures.


Tammy S. Wagsstaff, Treasurer

October 27, 2026
Date

LA HABRA HEIGHTS COUNTY WATER DISTRICT

Historical Interest Rates



WARRANTS

La Habra Heights County Water District

AP Check Register (Current by Bank)

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
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BANK ID: 13100 - EFT TRANSFERS

1003396933	09/30/26	M	0130	CALPERS	\$5,511.34
1003396934	09/30/26	M	0130	CALPERS	\$1,997.82
1003406414	10/12/26	M	0130	CALPERS	\$5,511.34
1003406415	10/12/26	M	0130	CALPERS	\$1,714.44
BANK 13100 REGISTER TOTAL:					\$14,734.94

BANK ID: 13110 - CHECKING- WELLS FARGO

48959	09/29/26	P	0385	ADMIRAL PEST CONTROL	\$219.00
48960	09/29/26	P	0582	BACKGROUNDS ONLINE	\$88.50
48961	09/29/26	P	0354	BEST LAWNMOWER, INC	\$467.98
48962	09/29/26	P	0605	CALIFORNIA SURVEYING & DRAFTIN	\$181.09
48963	09/29/26	P	0013	CANNINGS HARDWARE	\$98.98
48964	09/29/26	P	0588	CARDMEMBER SERVICE	\$329.51
48965	09/29/26	P	0014	CENTRAL BASIN MWD	\$3,495.75
48966	09/29/26	P	0441	CINTAS CORPORATION	\$103.64
48967	09/29/26	P	0145	CIVILTEC ENGINEERING INC	\$18,821.25
48968	09/29/26	P	0518	CLIFTON LARSON ALLEN LLP	\$12,285.00
48969	09/29/26	P	0282	D&H WATER SYSTEMS	\$886.78
48970	09/29/26	P	0164	EXCEL TELEMESSAGING	\$160.00
48971	09/29/26	P	0070	HARRINGTON INDUSTRIAL PLASTICS	\$265.27
48972	09/29/26	P	0612	I.J. RAGER FLOOR COVERING	\$13,815.10
48973	09/29/26	P	0534	ODP BUSINESS SOLUTIONS, LLC.	\$115.11
48974	09/29/26	P	0613	ROSE EQUIPMENT REPAIR, INC.	\$1,971.47
48975	09/29/26	P	0258	S&J SUPPLY CO, INC	\$365.19
48976	09/29/26	P	0147	SAN GABRIEL VALLEY WATER CO	\$63.59
48977	09/29/26	P	0068	SOUTHERN CALIF EDISON CO	\$20,653.78
48978	09/29/26	P	0267	STAMPS BY MAIL	\$164.00
48979	09/29/26	P	0486	TAMMY WAGSTAFF	\$125.66
48980	09/29/26	P	0386	VERIZON WIRELESS	\$991.40
48981	09/29/26	P	0577	WARE DISPOSAL	\$359.71
48982	09/29/26	P	0094	WECK LABORATORIES, INC	\$1,651.00
48983	10/08/26	P	0068	SOUTHERN CALIF EDISON CO	\$70,185.41
48984	10/13/26	P	0597	411 COMMERCIAL	\$650.00
48985	10/13/26	P	0005	ACWA	\$17,000.00
48986	10/13/26	P	0116	ACWA-JPIA	\$19,834.84
48987	10/13/26	P	0139	ACWA/JPIA	\$7,032.25
48988	10/13/26	P	0353	ARCO BUSINESS SOLUTIONS	\$3,418.12
48989	10/13/26	P	0013	CANNINGS HARDWARE	\$28.25
48990	10/13/26	P	0441	CINTAS CORPORATION	\$343.40
48991	10/13/26	P	0145	CIVILTEC ENGINEERING INC	\$900.00
48992	10/13/26	P	0558	CONEXWEST	\$227.29
48993	10/13/26	P	0282	D&H WATER SYSTEMS	\$1,481.63
48994	10/13/26	P	0036	EPM POWER & WATER SOLUTIONS	\$14,904.16
48995	10/13/26	P	0164	EXCEL TELEMESSAGING	\$165.00
48996	10/13/26	P	0389	FRONTIER COMMUNICATIONS	\$131.01
48997	10/13/26	P	0124	G M SAGER CONSTRUCTION CO	\$23,587.80
48998	10/13/26	P	0519	GK CONSULTING	\$390.00
48999	10/13/26	P	0569	GOTO COMMUNICATIONS, INC.	\$357.53
49000	10/13/26	P	0099	GRAINGER INC	\$23.37
49001	10/13/26	P	0369	HIGHROAD INFO TECHNOLOGY	\$6,731.53
49002	10/13/26	P	0153	HOME DEPOT CR SERVICES	\$413.15
49003	10/13/26	P	0545	J. RODRIGUEZ TREE CARE MAINT.	\$1,500.00
49004	10/13/26	P	0133	KONICA MINOLTA	\$133.64
49005	10/13/26	P	0579	KONICA MINOLTA BUSINESS SOL.	\$67.64
49006	10/13/26	P	0107	LA HABRA FENCE CO, INC	\$656.00

La Habra Heights County Water District
AP Check Register (Current by Bank)

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
49007	10/13/26	P	0051	LINCOLN FINANCIAL GROUP	\$7,260.10
49008	10/13/26	P	0430	MICHAEL SILANDER	\$4,935.00
49009	10/13/26	P	0231	O'REILLY AUTO PARTS	\$42.86
49010	10/13/26	P	0534	ODP BUSINESS SOLUTIONS, LLC.	\$339.49
49011	10/13/26	P	0495	PUBLIC WATER AGENCIES GROUP	\$910.00
49012	10/13/26	P	0258	S&J SUPPLY CO, INC	\$17,702.87
49013	10/13/26	P	0068	SOUTHERN CALIF EDISON CO	\$24,470.88
49014	10/13/26	P	0243	TAMMY WAGSTAFF	\$79.26
49015	10/13/26	P	0427	TPX COMMUNICATIONS	\$4,430.57
49016	10/13/26	P	0078	UNDERGROUND SERVICE ALERT	\$137.90
49017	10/13/26	P	0386	VERIZON WIRELESS	\$238.10
49018	10/13/26	P	0608	WATER RESOURCES ECONOMICS	\$1,580.00
49019	10/13/26	P	0604	WEST YOST WATER	\$99.00
BANK 13110 REGISTER TOTAL:					\$310,066.81
GRAND TOTAL :					\$324,801.75

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT** Denotes broken check sequence.

Credit Card Transactions

ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$Amount
09/05 - Payment Thank You- Check		-177.94
08/18 - APPLE.COM/BILL 866-712-7753 CA-	<i>Purchased additional data plan Ivan's district phone.</i>	9.99
08/18 - APPLE.COM/BILL 866-712-7753 CA-	<i>Purchased additional data plan Joe's district phone.</i>	9.99
08/19 - USPS PO 0555740141 LA HABRA CA -	<i>Priority mail Postage</i>	12.90
08/19 - USPS PRO 055740141 LA HABRA CA -	<i>Priority mail Postage</i>	12.90
08/20 - CVS/PHARMACY #09831 LA HABRA CA -	<i>Birthday card for Leslie's birthday</i>	2.72
08/20 - BRUSTER'S READ ICE CREAM WHITTIER CA -	<i>Ice cream cake for Leslie's birthday</i>	44.95
08/26 - SCWUA September 2026 B 162-6385715 CA -	<i>Lunch Meeting for Joe & Ivan</i>	84.84
08/31 - ARCO 900345 GLENDORA CA -	<i>Gasoline for Unit # 1</i>	88.16
09/05 - BASS PRO ONLINE U.S. JLBADY @BASSP MO -	<i>Case for GPS Device</i>	63.06



Civil, Water, Wastewater, Drainage and Transportation Engineering
Construction Management • Surveying
California • Arizona

September 19, 2026

La Habra Heights County Water District
1271 North Hacienda Road
La Habra Heights, CA 90631

Attention: Joe Matthews, General Manager

Subject: Engineering Activities for the Month of August 2026
Invoice Backup Support - Billing Period through August 28, 2026

Dear Mr. Matthews:

The La Habra Heights County Water District requires Engineering Support from **CIVILTEC engineering, inc. (Civiltec)** at times on various projects. This work is provided on a time and materials basis when requested and directed by LHHCWd management. Following is an explanation of time spent backing up the **August 2026** invoicing. The numbering system is the **Civiltec** project number and tracking system.

2026132.00 – General Engineering Support FY26-27. This project has been established to aid the District in general engineering inquiries, participate in meetings, hydraulic modeling and calibration and overall engineering support. The total budget for General Engineering Support has been established at \$25,000.00 for each Fiscal Year. Below is an accounting of expenditures under this **Civiltec** job number for FY 2026-27.

David assisted the District with research of vendor agreements for prepurchase of equipment. There were expenditures in August 2026 of \$900.00. The remaining budget is \$22,150.00. ✓

Cl-a-val

2026133.00 – Engineering Fire flow Modeling FY26-27. This project has been established to aid the District with computer model simulations for fire flow requests by LHHCWd customers. Below is an accounting of expenditures under this **Civiltec** job number for FY 2026-27.

There were expenditures in the month of August 2026 of \$1,748.75. We have set up project numbers per fire flow simulation. We are using this main number 2026133 and have put on extensions starting with .01 for the first request.

2026133.03	Fire Flow Modeling – 1500 Dorothea	\$575.00 ✓
2026133.04	Fire Flow Modeling – 2423 Vista Road	\$598.75 ✓
2026133.05	Fire Flow Modeling – 670 Greenview Road	\$575.00 ✓



2022169.00 – Well No. 12 Well Siting Study. LHHWCWD plans to drill a new well in the Judson Well Field. The overall budget for the project is \$157,770.00. There were no expenditures in August 2026. The District is currently considering the destruction of Well No. 9 and civil improvements to the Well No. 9 discharge pit. The remaining budget is \$27,946.50.

2024807.00 – PFAS Grant Application. LHHWCWD is working with WRD to secure grant funding for a new PFAS Treatment Plant. Grace Kast is preparing the grant funding applications to WRD and assisting with the EPA grant. *Civiltec* staff is supporting Ms. Kast with as needed cost estimating and preparing exhibits. The budget established for the *Civiltec* effort is \$15,915.00. There were no expenditures in the month of August 2026. The remaining budget is \$906.25.

2024814.00 – PFAS Treatment Plant Design. The District has decided to move forward with the RFP. The budget established for the *Civiltec* effort is \$421,360.00. There were expenditures in the month of August 2026 of \$1,512.50. The remaining budget is \$109,258.25.

2023330.00 – Carrie Hills Lane Pipeline Redesign. The construction has been completed, and the Notice of Completion has been filed. There is a construction phase budget of \$29,870.00 and an overall budget to \$63,680.00. J.A. Salazar has demobilized from the site and finished the punch list. *Civiltec* has provided inspection and CM services. There were expenditures in the month of August 2026 of \$5,937.50. The remaining budget is \$6,421.25.

2026101.00 – Plant 1 Structural and Electrical Analysis. LHHWCWD plans to assess the structural condition of the Plant 1 Forebay and deck where the pumps and electrical gear are located. The existing motor control center and switch gear are also being assessed. The goal of the study is to determine the scope of the necessary upgrade work that will be designed and constructed in another phase. The *Civiltec* team has completed a draft of the study and has completed the geotechnical investigation which provides current design parameters. Our Survey Manager has completed the assembly of the parcel and easement maps, so we have a better understanding of the land area available to the District. The topo survey and map have been completed. The structural engineering work and assessments have been completed as well as preliminary layouts of the electrical improvements. The overall budget for the project is \$153,490.00. There were expenditures of \$7,610.00 in August 2026. The remaining budget is \$32,158.53.

2026102.00 – Gualtieri Reservoir Seismic Analysis. LHHWCWD plans to rehabilitate the Reservoir based upon a Harper dive report. In this phase, the tank's seismic stability and structural condition are being assessed. The goal of the study is to determine the scope of the rehabilitation work that will be designed and constructed in another phase. The *Civiltec* team has completed the a draft of the study and has completed the geotechnical investigation. This study provides current seismic design parameters. The structural analysis work has been completed, and options have been developed to mitigate the sloshing wave height. The overall budget for the project is \$85,585.00. There were expenditures of \$2,012.50 in August 2026. The remaining budget is \$11,330.40.

La Habra Heights County Water District
Mr. Joe Matthews, General Manager
Engineering Activity Report for August 2026
September 19, 2026
Page 3



I hope this information helps with your processing of the project invoices. Please let me know if you have any questions.

Very truly yours,

CIVILTEC engineering, inc.

A handwritten signature in black ink, appearing to read 'W. David Byrum', is written over a horizontal line.

W. David Byrum, P.E.
President/CEO, Principal Engineer

X:\Agency\CA\Water District\LaHabraHeightsCoWD\Engineering Backups\La Habra Heights CWD August 2026 Work.docx

Michael Silander

Attorney at Law

3625 E. Thousand Oaks Blvd., Suite 224
Westlake Village, CA 91362

INVOICE

DATE: OCTOBER 1, 2026

TO:

La Habra Heights County Water District
1271 Hacienda Road
La Habra Heights, CA 90631

PLEASE REMIT PAYMENT TO:

Michael Silander
3625 E. Thousand Oaks Blvd., Suite 224
Westlake Village, CA 91362

SPECIFICATIONS:

LHHCWD/TOTAL

Invoice for legal services rendered in September 2026.

MATTER	HOURS	AMOUNT
Transactional - General	22.9	\$3,435.00
Retainer	Flat fee	\$1,500.00
		TOTAL: \$4,935.00

Please make all checks payable to Michael Silander. If you have any questions regarding this invoice, please email michael@silanderlaw.com or call 805-490-9247. Thank you.

SUPERINTENDENT'S REPORT

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: 10/21/26

**TO: JOE MATTHEWS, GENERAL MANAGER
& BOARD OF DIRECTORS**

FROM: IVAN RAMIREZ, SUPERINTENDENT

SUBJECT: SUPERINTENDENT'S REPORT FOR SEPTEMBER 2026

System and Equipment Maintenance

- Repaired two service leaks, one of the leaks required an emergency water shutdown.
- Golden meter service tested our well, plant meters, and golf course meters. All the meters tested good and read accurately.
- Completed our sanitary survey that is done every three years for the State Water Control Board.

DISCUSS AND ACTION –

**RESIDENT'S APPEAL OF NSF
CHARGE**

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: OCTOBER 19, 2026
TO: BOARD OF DIRECTORS
FROM: JOE MATTHEWS, SECRETARY/GENERAL MANAGER
SUBJECT: REQUEST TO APPEAL NSF CHARGE – MR. DON PHILLIPS

Mr. Don Phillips has requested an appeal for the NSF \$115 charge applied to his account on September 28, 2026. The following is a timeline of events pertaining to this transaction:

Monday 9/21/26 - Our utility billing provider CUSI notified Leslie that a payment reversal in the amount of \$200 was initiated at the originator's request. **REPORT ATTACHED**

Monday 9/21/26 – Leslie called Mr. Phillips at approximately 1:06 pm to notify him of the payment reversal and advised him that we charge a reversal fee for all returned payments. **STATEMENT ATTACHED**

Friday, 10/9/26 - Mr. Phillips came into the office and spoke to Michelle and asked to speak with a manager about the NSF fee and was told management was not available at the moment. I was in the field assisting with a mainline leak repair when Mr. Phillips visited the office. **STATEMENT ATTACHED**

Monday 10/12/26 - I called Mr. Phillips to discuss his complaint and explained the reasoning for the charge, and how the NSF fee was calculated during the 2023 rate hearing. I further explained that I would refund \$52.04 in labor charges that were not used to inform Mr. Phillips of the payment reversal. However, Mr. Phillips stated he didn't agree with the charges stating we were being punitive. I informed Mr. Phillips I could not reduce the NSF fee any further and informed him of his right to appeal my decision within 5 days to the Board of Directors.

Tuesday, October 13, 2026 - The refunded amount of \$52.04 was posted to Mr. Phillips account.

Thursday October 15, 2026 - Mr. Phillips emailed a request to appeal the NSF charge, per District policy.

OTHER ATTACHMENTS INCLUDE:

Memo with supporting documentation from 2023 Rate Study presented for August 26, 2025, Board Packet proposing increasing Miscellaneous Fees.

Minutes of August 26, 2025, Board of Directors meeting.

Minutes from May 16, 2023, Special Rate Hearing meeting of the Board of Directors.

Joe Matthews

From: Don Phillips <studiodon1@gmail.com>
Sent: Thursday, October 15, 2026 5:26 PM
To: Joe Matthews
Subject: Return Payment Rates

To Whom it May Concern,

Regarding the recent billing of exorbitant charges for "Return Payments", I hereby request to appeal this charge and that this issue be placed on the Agenda for the upcoming Board of Directors Meeting on October 27 at 4:30 PM.

Don Phillips
2233 Hacienda Rd
La Habra Heights, CA 90631

**Exchange Returns Report**

Date: 09/21/2026

Time: 14:19:55 CDT

Phone: (562) 697-6769

Client ID: ES22087TP-83

Cusi
(870) 336-2200 (Phone)
techsupport@cusi.com

\$200.00 will be withdrawn from your account ending with 0399 on 09/22/2026

Payment Reversals

<i><u>Billor ID</u></i>	<i><u>Customer Name</u></i>	<i><u>Account Number</u></i>	<i><u>Return Reason</u></i>	<i><u>Amount</u></i>
			Returned per Originators request	\$200.00
Totals:			Count: 1	\$200.00

Joe Matthews

From: Joe Matthews
Sent: Monday, October 19, 2026 8:56 AM
To: Joe Matthews
Subject: FW: Acct 2109-2 Phone Conversation

Joe,

On September 21, 2026, I received an email notification from Cusi indicating that a payment reversal in the amount of \$200.00 had been issued at the originator's request. The originator was Mr. Don Phillips, XXXXXXXX.

At approximately 1:06 p.m. that same day, I contacted Mr. Phillips to notify him of the payment reversal and advised him that the District charges a payment reversal fee for all returned payments. When asked about the reason for the reversal, Mr. Phillips did not provide an explanation. Instead, he changed the subject by questioning whether his account had a credit balance. After I provided him with his account balance information, he ended the call.

A door tag or written notice was not delivered to Mr. Phillips because he was notified of the payment reversal and the reversal fee during the phone conversation on September 21, 2026.

Sincerely,

Leslie J Contreras
Customer Service/ Accounting Clerk
La Habra Heights County Water District
1271 N. Hacienda Rd.
La Habra Heights, Ca 90631
OFFICE - 562-697-6769

Joe Matthews

From: Michelle Perez
Sent: Monday, October 12, 2026 10:04 AM
To: Joe Matthews
Subject: Mr. Phillips

Mr. Philips came in wanting to speak to a manager about the NSF fee he was given on his account. He was upset about the cost and was raising his voice. Claimed the fee was ridiculous and that we were up to shenanigans once again,

I advised that management was not available at the moment, this was Friday 10/9/2026 around 10am. Stated he was going to post on social media this ridiculous fee amount. I took his information and told him someone would contact him

next week, he said that was fine and if he didn't answer to leave a message.

Thank you,
Michelle Perez
La Habra Heights County Water District
michelle@lhhcwd.com
Ph: 562-697-6769

Joe Matthews

From: Leslie Contreras
Sent: Monday, October 19, 2026 9:24 AM
To: Joe Matthews
Subject: Acct. # 2109-2

Hi Joe,

Acct. # 2109-2

A credit of \$52.04 was posted to Mr. Phillips's water account on Tuesday, October 13, 2026, to reverse a portion of the payment reversal fee.

Sincerely,

Leslie J Contreras
Customer Service/ Accounting Clerk
La Habra Heights County Water District
1271 N. Hacienda Rd.
La Habra Heights, Ca 90631
OFFICE - 562-697-6769

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

To: Joe Matthews
From: Tammy Wagstaff
Date: August 19, 2025
RE: Miscellaneous fees

Using the 2023 Rate Study model by IB Consulting, staff calculated the miscellaneous fees that customers are charged for various job tasks. I used the attached format provided by IB Consulting to calculate the fees. These fees are rounded up from the attached calculations.

Below are the miscellaneous fees:

	<u>Previous fee</u>	<u>Proposed fee</u>
Late Charge	7% of balance	7% of balance
Flow Restriction Delinquent Charge	\$ 150.00	\$ 220.00
Returned Payment Charge-NSF	\$ 50.00	\$ 115.00
Door Tag Fee	\$ 50.00	\$ 75.00
Water Availability Charge	\$ 600.00	\$ 670.00
Meter Certification Fee	\$ 530.00	\$ 500.00
Fire Hydrant-set/remove/relocate Fee	\$ 80.00	\$ 90.00
Meter Clear Out Fee-brush removal	\$ 390.00	\$ 290.00
Fire Service Charge	\$ 32.41/inch	\$ 32.41/inch
Fire Hydrant Meter Deposit	\$ 1,500.00	\$ 2,000.00
Increase/decrease Meter Size Deposit	\$ 620.00	\$ 620.00

System Buy-In-Fee

Meter Size

1"	\$ 12,055.00	\$ 12,055.00
1.5"	\$ 24,111.00	\$ 24,111.00
2"	\$ 38,577.00	\$ 38,577.00
3"	\$ 84,387.00	\$ 84,387.00
4"	\$151,897.00	\$151,897.00
6"	\$313,438.00	\$313,438.00

Door Tag Fee - Past due / NSF
(during business hours)

Description:

Non-Payment and Flow Restrictions Door Tags

Labor Costs				Travel Costs		Materials Costs		Door Tag Fee - Past due / NSF Calculation	
Position	Estimated Hours of Labor	FBHR (\$/hr)	Labor Costs	Vehicles	Distance Traveled (mi)	Mileage Rate (\$/mi)	Travel Costs	Materials / Supplies	Materials Costs
Customer Service/Accounting Clerk	0.11	\$92.92	\$10.22	1st Vehicle	10 miles	\$0.70	\$7.00	Door Hanger	\$0.21
Management Assistant/Accountant	0.12	\$106.29	\$12.75	None				Placeholder	\$0.00
Utility Worker II	0.40	\$88.42	\$35.37	None				Placeholder	\$0.00
Placeholder	0.00	\$0.00	\$0.00	None				Placeholder	\$0.00
Placeholder	0.00	\$0.00	\$0.00	None				Placeholder	\$0.00
Total Labor Costs			\$67.64	Total Travel Costs			\$7.00	Total Materials Costs	\$0.21
								Door Tag Fee - Past due / NSF	\$74.85

Water Availability Charge

Description: Pass-Through charge from third-party vendor to certify that fire flow is available for new build or addition

Labor Costs				Travel Costs		Materials Costs		Water Availability Charge Calculation	
Position	Estimated Hours of Labor	FBHR (\$/hr)	Labor Costs	Vehicles	Distance Traveled (mi)	Mileage Rate (\$/mi)	Travel Costs	Materials / Supplies	Materials Costs
Customer Service/Accounting Clerk	0.2	\$92.92	\$18.58	1st Vehicle				Engineering	\$600.00
Superintendent	0.3	\$161.29	\$48.39	None				Placeholder	\$0.00
Placeholder	0.0	\$0.00	\$0.00	None				Placeholder	\$0.00
Placeholder	0.0	\$0.00	\$0.00	None				Placeholder	\$0.00
Placeholder	0.0	\$0.00	\$0.00	None				Placeholder	\$0.00
Total Labor Costs			\$66.97	Total Travel Costs			\$0.00	Total Materials Costs	
								Water Availability Charge	
								\$666.97	

Meter Certification Fee

Description: Pull Meter, Meter is Tested, and Meter is Reinstalled

Labor Costs				Travel Costs		Materials Costs		Meter Certification Fee Calculation	
Position	Estimated Hours of Labor	FBHR (\$/hr)	Labor Costs	Vehicles	Distance Traveled (mi)	Mileage Rate (\$/mi)	Travel Costs	Materials / Supplies	Materials Costs
Customer Service/Accounting Clerk	0.2	\$92.92	\$18.58	1st Vehicle	10 miles	\$0.70	\$7.00	Meter Test Vendor	\$250.00
Utility Worker II	2.0	\$88.42	\$176.84	1st Vehicle	10 miles	\$0.70	\$7.00	Placeholder	\$0.00
Superintendent	0.2	\$161.29	\$32.26	None				Placeholder	\$0.00
Placeholder	0.0	\$0.00	\$0.00	None				Placeholder	\$0.00
Placeholder	0.0	\$0.00	\$0.00	None				Placeholder	\$0.00
Total Labor Costs			\$227.68	Total Travel Costs			\$14.00	Total Materials Costs	
								Meter Certification Fee	
								\$491.68	

Fire Hydrant Meter - Set/Removal/Relocate

Description: Set / Removal / Relocate

Labor Costs				Travel Costs		Materials Costs		Fire Hydrant Meter - Set/Removal/Relocate Calculation	
Position	Estimated Hours of Labor	FBHR (\$/hr)	Labor Costs	Vehicles	Distance Traveled (mi)	Mileage Rate (\$/mi)	Travel Costs	Materials / Supplies	Materials Costs
Utility Worker II	0.5	\$88.42	\$44.21	1st Vehicle	10 miles	\$0.70	\$7.00	Service order paper	\$0.01
Customer Service/Accounting Clerk	0.3	\$92.92	\$27.87	1st Vehicle	10 miles	\$0.70	\$7.00	Placeholder	\$0.00
Placeholder	0.0	\$0.00	\$0.00	None				Placeholder	\$0.00
Placeholder	0.0	\$0.00	\$0.00	None				Placeholder	\$0.00
Placeholder	0.0	\$0.00	\$0.00	None				Placeholder	\$0.00
Total Labor Costs			\$72.09	Total Travel Costs			\$14.00	Total Materials Costs	
								Fire Hydrant Meter - Set/Removal/Relocate	
								\$86.10	

Description: Clear debris/plants from meter to be able to read meter

P:\Tammy\WM\WATER RATE STUDY\2025 LHCWD User Misc Fee Model

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
August 26, 2025**

A regular meeting of the Board of Directors of La Habra Heights County Water District was held on August 26, 2025, at 5:15 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Joe Matthews.

PRESENT: Directors Baroldi, Cooke, and Perumean

ABSENT: Directors Crabb and McVicar

Item 2. Staff members and others present. Staff: Joe Matthews, Secretary/General and Ivan Ramirez, Superintendent. Others present: Michael Silander, District Counsel and Shawn Harkness, with CV Strategies.

Item 3. Public Communications – None

Item 4. Directors Report – Individual, Subcommittees and/or Attended Events.
None

Item 5. a. & b. Minutes of Regular Board meeting for July 22, 2025, and Financial Reports July 2025. After discussion, there was a motion by Director Cooke and seconded by Director Perumean to approve minutes and financial reports. The vote was as follows:

AYES: Directors Baroldi, Cooke, and Perumean

NOES: None

ABSENT: Directors Crabb and McVicar

Item 6. Approval of warrants and authorized signatures per warrant list. After discussion, there was a motion made by Director Perumean and seconded by Director Baroldi that warrant numbers 47975 through 48072 in the amount of \$584,676.48 and EFT transfers in the amount of \$157,088.29 be approved and signatures be authorized. The vote was as follows:

AYES: Directors Baroldi, Cooke, and Perumean

NOES: None

ABSENT: Directors Crabb and McVicar

Item 7. Report of Superintendent. The Superintendent discussed three service leaks, two main leaks and a rusty hydrant on Whitehill Drive were repaired. Noble has completed the scanning of all district maps for the GIS mapping system. Brkich Construction abandoned the 3-inch steel line that fed customers at 2085 and 2111 El Cajonita. Their services have been relocated to our 6-inch A.C. water main, this work has resolved our water quality issues with these customers.

Item 8.a. Discuss and Approve – District Class A driver's license salary policy. After discussion, a motion was made by Director Baroldi and seconded by Director Perumean to approve a 3% pay increase to any District employee except the General Manager who holds or obtains a class A license and is required to drive District vehicles. The employee must keep the class A license to continue to receive the 3% increase. The vote was as follows:

AYES: Directors Baroldi, Cooke, and Perumean

NOES: None

ABSENT: Directors Crabb and McVicar

Item 8.b. Discuss and Miscellaneous Fees. After discussion, there was a motion by Director Cooke and seconded by Director Perumean to approve miscellaneous fees. The vote was as follows:

AYES: Directors Baroldi, Cooke, and Perumean

NOES: None

ABSENT: Directors Crabb and McVicar,

Item 8.c. Discuss and Approve – GK Consulting revised proposal for EPA grant administration. No action was taken on this item.

Item 8.d. Discuss and Approve – PFAS public communication agreement with CV Strategies. Shawn Harkness, CV Strategies provided a presentation to the board. No action was taken on this item.

Item 8.e. General Manager report on PFAS. The general manager provided an update on PFAS.

Item 9.a. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED
LITIGATION: re. potential initiation of litigation pursuant to § 54956.9(c): One case
This item was not discussed.

Item 10. There being no further business to come before the Board, a motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 5:34 p.m. The vote was as follows:

AYES: Directors Baroldi, Cooke, and Perumean

NOES: None

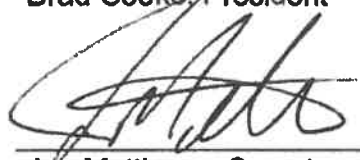
ABSENT: Directors Crabb and McVicar

Dated: September 23, 2025



Brad Cooke, President

(SEAL)



Joe Matthews, Secretary

**MINUTES OF THE SPECIAL BOARD MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
MAY 16, 2023**

A special meeting of the Board of Directors of La Habra Heights County Water District was held on May 16, 2023, at 6:00 p.m., at the City of La Habra Heights, located at 1245 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Michael Gualtieri.

PRESENT: Directors Baroldi, Cooke, Crabb, and McVicar

ABSENT: Director Perumean

Item 2. Staff members and others present. Staff: Michael Gualtieri, Secretary/General Manager, Tammy Wagstaff, Treasurer, and Joe Matthews, Superintendent. Others present: Michael Silander, Attorney at Law, David Byrum, Civiltec Engineering Inc., and Habib Isaac, IB Consulting, LLC.

Item 3. Presentation Water Cost-of-Service Rate Study, Proposed Five Year Rate. Habib Isaac, with IB Consulting, LLC provided a presentation regarding the Water Cost-of-Service Rate Study.

Item 4. Public Comments:

President Cooke opened the public hearing for comments, questions, and answers on the proposed Water Cost-of-Service Rate Study. There were comments from eight different residents.

The public hearing was closed at 7:10 p.m.

Item 5. Discuss and Approve - Fiscal Years 2023/2024 through 2027/2028 Rate Increase. The Secretary/General Manager stated that there were 18 protest letters received. After discussion, there was a motion by Director McVicar and seconded by Director Crabb to approve, fiscal years 2023/2024 through 2027/2028 rate increase. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, and McVicar

NOES: None

ABSENT: Director Perumean

Item 6. Report of Individual Directors. None

Item 7. There being no further business to come before the Board, motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 7:19 p.m. Vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, and McVicar

NOES: None

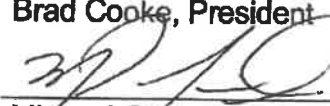
ABSENT: Director Perumean

Dated: July 11, 2023



Brad Cooke, President

(SEAL)



Michael Gualtieri, Secretary

**REPORT ON PROGRESS
TOWARD SB 522 COMPLIANCE
FOR SMALL WATER SYSTEMS**

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: OCTOBER 27, 2026
TO: BOARD OF DIRECTORS
FROM: JOE MATTHEWS, SECRETARY/GENERAL MANAGER
SUBJECT: SB 552 COMPLIANCE UPDATE

SB 552 Drought Planning for Small Water Suppliers, State Small Water Systems, and Domestic Well Communities became law on September 23, 2021. The following provisions of this legislation apply to and have already been completed by the District:

- No later than July 1, 2023, and updated every five years thereafter, the District must develop and maintain, onsite, an abridged Water Shortage Contingency Plan.
- No later than January 1, 2023, implement monitoring systems sufficient to detect production well groundwater levels.
- Beginning no later than January 1, 2023, maintain membership in the California Water/Wastewater Agency Response Network (CalWARN) or similar mutual aid organization.
- No later than January 1, 2024, to ensure continuous operations during power failures, provide adequate backup electrical supply.
- No later than January 1, 2027, have at least one backup source of water supply, or a water system intertie, that meets current water quality requirements and is sufficient to meet average daily demand.
- No later than January 1, 2032, have source system capacity, treatment system capacity if necessary, and distribution system capacity to meet fire flow requirements.

The last part of this legislation that the District must fully implement is:

- No later than January 1, 2032 – meter each service connection and monitor for water loss due to leakages (subject to funding availability).

Water loss monitoring is accomplished through adoption of AMI (Advanced Metering Infrastructure) or AMR (Automated Meter Reading) metering technology. AMI metering is quickly taking the place of AMR, and many manufacturers are moving solely to AMI.

Water loss monitoring through these technologies allow residents to receive messages about usage and leaks directly from the platform. According to many vendors, improved metering accuracy is supposed to capture water usage that our current meters may not catch, allowing for increased sales without increased rates. I have discussed this technology at length with other agencies who have seen increases in water sales, but not as much as manufactures claim.

The District has already tested one metering platform and will begin testing two additional platforms from separate manufacturers within our system in the coming months. The first platform tested found a leak that a resident didn't know of which made the resident happy with the results of the test.

We plan to test all major metering platforms during this fiscal year in order to be ready for any funding opportunities that may open in the future. Last fiscal year we met every requirement for a state grant funding opportunity that Grace Kast found for us, but we were not ready to take on a project this large.

Our Water Master Plan update due this fiscal year will include AMI/AMR metering with projected cost estimates and timelines for completion included. We will need this in place to compete for future grant funding opportunities.